## **Kronos Timekeeping reports**

Timekeeping report descriptions are in alphabetical order by title.

Notes: In the system, reports might be listed in one or more different categories. Each report lists the categories in which it appears in the system.

Common options, including Description, People, Time Period, and Output Format are not included in Options sections.

Kronos Timekeeping Reports are listed below. All detailed information can reference *Kronos Reports*\*\*Reference Guide\*\*, pages are indicated below as well

- "Absent Employees" on page 28
- "Accrual Balances and Projections" on page 30
- "Accrual Carryover Limits" on page 32
- "Accrual Codes" on page 33
- "Accrual Date Configurations" on page 35
- "Accrual Date Patterns" on page 36
- "Accrual Debit Activity Summary" on page 38
- "Accrual Debit Activity with Graph" on page 40
- "Accrual Detail" on page 42
- "Accrual Earned Grants" on page 44
- "Accrual Earning Limits" on page 46
- "Accrual Fixed Grants" on page 47
- "Accrual Policies" on page 49
- "Accrual Pool Balances" on page 52
- "Accrual Probation Periods" on page 53
- "Accrual Profiles" on page 54
- "Accruals (Spreadsheet Export)" on page 56
- "Accrual Summary" on page 57
- "Accrual Taking Limits" on page 59
- "Adjustment Rules" on page 60

- "Auto-Resolved Exceptions" on page 61
- "Badge Numbers" on page 62
- "Bonus/Deduction Rules" on page 68
- "Break Rules" on page 71
- "Cascading Policies" on page 73
- "Cascading Profiles" on page 75
- "Combined Pay Codes" on page 76
- "Comments" on page 79
- "Comprehensive Audit Report (Spreadsheet Export)" on page 80
- "Core Hours Rules" on page 82
- "Daily Rest" on page 83
- "Device Assignments" on page 85
- "Device Groups and Device Assignments" on page 86
- "Device Work Rule Assignments" on page 87
- "Device Work Rule Definitions" on page 88
- "Employee Hours by Job" on page 89
- "Employee Hours by Labor Account" on page 91
- "Employee Sign-off" on page 94
- "Employee Time Detail (Spreadsheet Export)" on page 96
- "Employee Transactions & Totals" on page 97
- "Employees Currently Earning Time (On Premise)" on page 100
- "Employment Terms" on page 102 "Exception Rules" on page 104
- "Exceptions" on page 106 "Exception Summary" on page 108 "Fixed Rules" on page 110
- "Function Access Profiles" on page 112
- "Generic Data Access Profiles" on page 113
- "Holiday Credit Rules" on page 114
- "Holiday Credits" on page 116
- "Holiday Profiles" on page 118
- "Holidays" on page 119

- "Hours by Job" on page 120 "Hours by Labor Account" on page 122
- "Hours by Labor Account with Chart" on page 124
- "HyperFind Profiles" on page 126
- "Import Errors" on page 127
- "Import Statistics" on page 129
- "Job Configuration" on page 131
- "Labor Levels" on page 132
- "Majority Rules" on page 134
- "Missing Employees" on page 136
- "Night Worker" on page 137
- "Organizational Job Configuration" on page 140
- "Organizational Map Locations" on page 141
- "Organizational Map Location Types" on page 143
- "Organizational Sets" on page 145
- "Overtime Equalization Detail" on page 146
- "Overtime Rules" on page 148
- "Pay Code Data Access Profiles" on page 151
- "Pay Codes" on page 152
- "Pay Rule Audit Trail" on page 155
- "Pay Rules" on page 157
- "Payroll Preparation Totals" on page 159
- "Person Attributes" on page 161
- "Person Details (Spreadsheet Export)" on page 163
- "Person Job Assignment" on page 164
- "Primary Account Detail" on page 166
- "Punch Interpretation Rules" on page 168
- "Punch Origin" on page 170
- "Report Data Access Profiles" on page 172
- "Rest Breaks" on page 173

- "Reviewer Lists" on page 175
- "Rounding Rules" on page 176
- "Schedule Deviation Rules" on page 178
- "System Settings Audit" on page 179
- "Time Detail" on page 180
- "Time Detail (Spreadsheet Export)" on page 185
- "Time Off Rules" on page 186
- "Timecard Audit Trail" on page 187
- "Timecard Sign-off, Request & Approval" on page 190
- "Tip Compliance Rules" on page 192
- "Toke Pool Rules" on page 194
- "Users Currently Locked Out" on page 195
- "Weekly Rest" on page 196
- "Weekly Working Time" on page 198
- "Work Rule Data Access Profiles" on page 201
- "Work Rules" on page 202
- "Workforce Requirement Analysis" on page 204
- "Young Worker" on page 205
- "Zone Rules" on page 207